



CITY OF HOT SPRINGS MUNICIPAL AIRPORT COURTESY VEHICLE USE POLICY

Visitors to Hot Springs Municipal Airport can have access to the airport courtesy vehicle. Use of the vehicle is limited to short trips in and around the Hot Springs area (fifty mile radius from the airport). The 1st two hours are free of charge with the purchase of AV gas. Users will need to provide proof of insurance and a license to drive; liability for use of the vehicle is assumed by the user. Overnight use of the vehicle can be arranged in limited and special circumstances.

Use of the Courtesy Vehicle

The courtesy vehicle can be utilized to any fly-in visitor of Hot Springs Municipal Airport, provided:

- They have a valid United States driver's license.
- They provide proof of current vehicle insurance.
- They sign the *Use of Airport Courtesy Vehicle* form which indemnifies the City from all claims regarding their use of the courtesy vehicle.
- They are over the age of 18.

Use of the courtesy vehicle is restricted by the following:

- Only the individual providing driver's license and insurance information is allowed to operate the vehicle.
- The vehicle can only be taken to locations within a fifty mile radius of the City of Hot Springs.

While using the courtesy vehicle, drivers are required to follow all applicable laws of the State of South Dakota. In addition they are required to observe the following:

- Prohibited from the consumption of any alcohol or other chemical which may impair driving ability during the period in which he/she is in possession of the courtesy vehicle.
- May not operate the courtesy vehicle while under the influence of alcohol or other chemical which may impair driving ability.
- Agree to refrain from the use of a cellular phone to talk, text message, or otherwise communicate while operating the courtesy vehicle.

Reserving the Courtesy Vehicle

Reservations will be accepted for use of the courtesy vehicle, when approved by airport manager. Use of the vehicle will be on a first-come, first-serve basis.

Overnight Use of the Courtesy Vehicle

For fly-in visitors staying overnight in the Hot Springs area, use of the courtesy vehicle during overnight hours can be arranged with the airport manager; such arrangements must be made in advance.

For fly-in visitors arriving after business hours (after 5:00 p.m. Monday –Friday or on Saturday/Sunday), use of the courtesy vehicle must be arranged in advance. The following restrictions apply:

- Copies of the user's driver's license, insurance, and signed *Use of Airport Courtesy Vehicle* form must be e-mailed to the Airport Manager.

- Keys to the vehicle will be secured and the airport manager will provide the pilot with the means of accessing the keys on arrival.

Use of the courtesy vehicle over multiple days (including weekends) will not be allowed.

Additional Information:

Cost for use. 1st 2 hours free with purchase of AV gas
2 to 10 hours \$20.00 plus applicable tax
10 to 24 hours \$40.00 plus applicable tax

Responsibility for moving violations, etc. Users are solely responsible for any legal action which may stem from their use of the courtesy vehicle, including tickets, law suits, or repair costs.

If a user of the courtesy vehicle does not return the vehicle as scheduled, the Airport Manager will contact the Hot Springs Police Department. In cases where the courtesy vehicle is returned damaged, City staff, with the assistance of the City Attorney's office, will be responsible for filing a claim and arranging for repair of damage.