

# VACANT STRUCTURE REGISTRATION FORM

City of Hot Springs Building Department – 303 North River Street – Hot Springs, SD. 57747

P- 605.745.4104

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e-mail: [hsinspect@hs-sd.org](mailto:hsinspect@hs-sd.org)

## PROPERTY INFORMATION:

Address of Vacant Property: \_\_\_\_\_

Parcel Tax Identification Number: \_\_\_\_\_

Property Type:  Single Family     Multiple Family     Commercial or Industrial

Water:  ON  OFF    Gas:  ON  OFF    Electricity:  ON  OFF    Winterized:  YES  NO

## PROPERTY OWNER:

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

## PROPERTY MANAGER / RESPONSIBLE PARTY / EMERGENCY CONTACT:

Name(s): \_\_\_\_\_

Relationship To or Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

I, \_\_\_\_\_, acknowledge and accept the City's property maintenance codes and my signature shall serve as notice for any abatement actions the City may deem prudent to take against said property, and that the costs of abatement shall be billed to that property owner. Upon the owner's failure to satisfy that bill within thirty (30) days, the costs of abatements shall be considered an outstanding bill and will be required to be satisfied prior to any city services being activated or transferred regarding that property. (18-A.03.04.E)

revised 2/3/2011

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER OR RESPONSIBLE PARTY

\_\_\_\_\_  
DATE

## OFFICE USE ONLY:

Registration Fee: \$100.00    Fines, Late Fees, Outstanding Debts:    Amount: \_\_\_\_\_

Date Paid: \_\_\_\_\_    Receipt #: \_\_\_\_\_     Cash     Check